



OFFICE TRANSFER FORM

- Realtor Name _____ NRDS# _____
- **PLEASE provide your UPDATED personal email if your email has changed due to your Office Transfer:**
EMAIL: _____
- **Previous Office Information:**
Name _____ Address _____
Office Phone # _____ Office NRDS# _____
- **New Office Information:**
Office Name _____ Address _____
Office Phone # _____ Office NRDS# _____
- Realtor Signature _____ Date _____
- **Previous Office Broker Signature** _____ **Date** _____
- **New Office Broker Signature** _____ **Date** _____

There is a \$25 Office Transfer Fee payable at time of transfer. Please allow a minimum of 48 hours after confirmed receipt of application for processing.