



EAST POLK COUNTY ASSOCIATION OF REALTORS, INC.

700 Avenue B, SW, Winter Haven, FL 33880-2832. Ph.: (863) 294-3163, Fax: (863) 299-5772; www.epcar.com

Listing Transfer Request Form

This letter serves as request and authorization to transfer the below mentioned listing(s):

_____ MLS#	_____ Address	_____ MLS#	_____ Address
_____ Seller Signature	_____ Seller Signature	_____ Seller Signature	_____ Seller Signature

_____ MLS#	_____ Address	_____ MLS#	_____ Address
_____ Seller Signature	_____ Seller Signature	_____ Seller Signature	_____ Seller Signature

_____ MLS#	_____ Address	_____ MLS#	_____ Address
_____ Seller Signature	_____ Seller Signature	_____ Seller Signature	_____ Seller Signature

By signing the form all parties agree and give permission to EAST POLK COUNTY ASSOCIATION OF REALTORS® to transfer said listing(s). We also understand that in accordance with policy, **it may take up to 48 business hours from time of receipt to complete this request and may be longer depending on the number of listings.** (Must attach copy of new Listing Agreement)

Agent Name

Agent ID

Listing Office

Office ID

Broker Printed Name

Broker Signature

Date

Agent Name

Agent ID

New Listing Office

Office ID

New Broker Printed Name

Broker Signature

Date

Please return completed form to the EPCAR office. If agent is transferring to a new office, the agent transfer must be completed in MLS before listings can be transferred. PAYMENT TO EPCAR MUST BE SUBMITTED WITH COMPLETED FORM. (\$5/LISTING) **PLEASE ALLOW A MINIMUM OF 48 HOURS AFTER CONFIRMED RECEIPT OF APPLICATION FOR PROCESSING.**

This form is intended for MLS administrative purposes only and is not intended to serve as an assignment of a contract. If you need legal advice regarding the status of a contract we recommend you contact an attorney.