



# APPLICATION FOR Designated REALTOR® MEMBERSHIP



I hereby apply for  Primary  Secondary REALTOR® Membership in the East Polk County Association of REALTORS® [EPCAR]. In the event of my acceptance as a member, I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of EPCAR, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within 60-day timeframe established in the Association's Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's Bylaws as a continued condition of membership. Dues are nonrefundable however they will be returned to me in the event EPCAR does not accept my application for membership.

**NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

Please initial to acknowledge your agreement \_\_\_\_\_

\*denotes required information

Name (as appears on License)\* \_\_\_\_\_ Nickname \_\_\_\_\_

Home Address \_\_\_\_\_

Cell Phone\* \_\_\_\_\_ Preferred Mailing\* [ ] Home [ ] Office Preferred Phone\* [ ] Cell Phone [ ] Office

Office Name\* \_\_\_\_\_ Office Phone \_\_\_\_\_

Office Address \_\_\_\_\_ Office Fax \_\_\_\_\_

E-Mail\* \_\_\_\_\_ Real Estate License Number\* BK \_\_\_\_\_

**Authorization:** I hereby authorize EPCAR to send all communication and other notices, including without limitation notices regarding dues, fees, fines, assessments or other financial obligations, to me at the email address or via text at the number provided on this application. I acknowledge that any communication or notice sent to that email address shall be sufficient for all purposes unless and until I submit written notification to EPCAR which provides for an updated email address. This authorization shall not prohibit EPCAR from sending communications and other notices to me via any other means if EPCAR, in its sole discretion, deems it necessary or appropriate to do so.

Please initial to acknowledge your agreement \_\_\_\_\_

How many years have you held a Florida Real Estate License?

One year or less [ ] 1 -3 years [ ] 3 – 5 years [ ] 5 – 10 years [ ] 10+ years [ ]

Are you a Licensed Certified Appraiser: [ ] Yes [ ] No Appraiser License #: \_\_\_\_\_

Birthdate (Optional) \_\_\_\_\_ Language(s) spoken other than English \_\_\_\_\_

Have you ever held membership in any other Association/Board of REALTORS®? [ ] Yes [ ] No  
If Yes Where \_\_\_\_\_ Dates \_\_\_\_\_

Last date (year) of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duty in any REALTOR® association in the past three (3) years or are there any such complaints pending? [ ] Yes [ ] No

*If yes please provide details on an attachment.*

Have you ever been denied membership in another Real Estate Association? [ ] Yes [ ] No

*If yes please provide details on an attachment.*

Do you plan on focusing on a specific area or type of Real Estate?

Category Specific: Residential [ ] Commercial [ ] Both [ ]  
Product Specific: Single Family [ ] Condos/ Townhomes [ ] Luxury [ ] Land [ ]

Area Specific: City(ies) \_\_\_\_\_

NAR membership (NRDS) #: \_\_\_\_\_

Company information:  Sole Proprietor  Partnership  Corporation  LLC (Limited Liability Company)  
 Other, specify \_\_\_\_\_ FREC License # \_\_\_\_\_  
Your position:  Principal  Partner  Corporate Officer  Majority Shareholder  Branch Office Manager  
Names of other Partners/Officers/ of your firm:  
\_\_\_\_\_  
\_\_\_\_\_

Is the Office Address, as stated, your principal place of business?  Yes  No  
If not, or if you have any branch offices, please indicate and give address:  
\_\_\_\_\_  
\_\_\_\_\_

Do you hold, or have you ever held, a real estate license in any other state?  Yes  No If yes, where:  
\_\_\_\_\_  
\_\_\_\_\_

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details:  
\_\_\_\_\_  
\_\_\_\_\_

Have you or your firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details:  
\_\_\_\_\_  
\_\_\_\_\_

To comply with applicable tax rules and regulations and to comply with USPS second class postage permit requirements for *Florida Realtor*® and *NAR's Realtor*® magazine, it is necessary for Associations/Boards to include the following disclosures on their member dues billing:

- Portions of your dues used for lobbying purposes that are not deductible on federal income tax returns are: **Florida Realtors 25%** and **National Association Realtors 36%**.
- Contributions to RPAC are voluntary and will be used for political purposes and support of state, local, and federal candidates, political parties and in issue initiatives. Making a contribution is not a condition of membership in the Association and a member may refuse to contribute without suffering any reprisal. Seventy percent of each contribution is used by RPAC-Florida and RPIC Florida to support state and local candidates and state and local issues. Consult your local Association /Board for the exact percentage going toward each. The balance is sent to National RPAC and is charged against your contribution limits prescribed by 2 U.S.C. 441a. Contributions are not deductible for federal income tax purposes.
- Payments to the Association/Board of Realtors® are not deductible as charitable contributions. Such payments may, however, be deductible as ordinary and necessary business expenses.
- Dues include a \$3.50 allocation to *Florida Realtor*® magazine and a \$6 allocation to *NAR's Realtor*® magazine.
- Your member dues include a \$35 mandatory assessment by the **National Association of Realtors**® for all Realtors® and Realtor-Associates® to fund a nationwide public awareness campaign that includes TV network and cable ads highlighting the value a Realtor® brings to a transaction and stressing the importance of using a Realtor®.
- Your member dues also include a \$10 mandatory, non-pro-ratable assessment by the **Florida Realtors**® for the advocacy fund.

I understand and agree to complete all necessary and required courses within the time period specified, including but not limited to Orientation, Code of Ethics and MLS classes. As stated in the EPCAR Policies & Procedures Section 4.6, failure to comply with this will result in the applicant being dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of a new application fee in the amount equal to the original application fee. Any request to delay attendance must be made in writing three days prior to the date of the class. All dates below are as of Date of Application.

Orientation Class – 90 Days  
Code of Ethics - 90 Days  
MLS Basic & MLS Compliance – 60 Days

Please initial to acknowledge your agreement \_\_\_\_\_

I understand that as the Designated Broker or Manager any and all agents active with my company are my responsibility. I will inform EPCAR of any changes in regard to active licensees coming or going with my company, including changing to a referral company. I acknowledge that any licensed Real Estate agent associated with my company will need to apply to EPCAR (or other Association I am a member of) for membership within 10 days of the licensee becoming active in the DBPR. Any agent that does not make application with EPCAR is my responsibility to pay for non-member fees.

Please initial to acknowledge your agreement \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the East Polk County Association of REALTORS®, I shall pay the fees and dues as from time to time established. NOTE: Payments to the East Polk County Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense.

Please initial to acknowledge your agreement \_\_\_\_\_

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS or Foundations), may contact me at the information I furnished. The consent applies to changes in contact information provided by me to the Association(s) in the future. (Subject to state and national laws)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Broker Signature: \_\_\_\_\_

Date: \_\_\_\_\_